



Tips to Register Eligible Voters

How to Plan a Voter Registration Drive

BEFORE

1. Confirm your venue, date and timeframe with the business management.
2. Pick up your applications (available in different languages) from any of our Harris County Tax Office locations based on the projected attendance.
3. If there are multiple VDVRs participating, nominate who will be in charge of turning in the applications.
4. Bring your Harris County Certificate of Appointment, clipboard and pens (blue/black ink) to the event.
5. Prepare a folder for completed applications to keep it secured.

DURING

1. Find out if the applicant is a Harris County resident to determine which application is needed.
2. Ask if the applicant is at least 17 years and 10 months of age.
3. Go through each application to ensure it is legible and all the required information is completed.
4. Collect all completed VDVR “long form” applications and organize them based on individual VDVR numbers.
5. Be safe and aware of your surroundings at all times.

AFTER

1. Go through all of the materials and make sure no forms/ applications were left behind at the event.
2. Return completed forms at either of the 9 Harris County Tax Office locations within 5 calendar days unless it is the last day to register to vote for the next upcoming election.
3. The designated VDVR should collect all the receipts and distribute them to each VDVR that participated at the event.

USE YOUR COMMUNITY NETWORK TO REGISTER VOTERS

- Family / Friends
- Faith-based organizations
- Community centers / Civic clubs / Schools / Libraries
- Apartment complexes
- Adult senior living facilities

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For additional information, please contact us via email at tax.vdvr@tax.hctx.net or at **713.274.8387**



IMPORTANT INFO

2023 Important Dates

MAY 6 — Uniform Election

Last Day to Register to Vote — April 6

First Day of Early Voting by Personal Appearance — April 24

Last Day to Apply for a Ballot by Mail — April 25

Last Day of Early Voting by Personal Appearance — May 2

Election Day // Last Day to Receive a Ballot by Mail — May 6

NOVEMBER 7 — Uniform Election

Last Day to Register to Vote — October 10

First Day of Early Voting by Personal Appearance — October 23

Last Day to Apply for a Ballot by Mail — October 27

Last Day of Early Voting by Personal Appearance — November 3

Election Day // Last Day to Receive a Ballot by Mail — November 7

To be eligible to vote, a person must be registered 30 days before Election Day. When you receive a completed application after the 34th day and before the 29th day before the date of any election in the county, you must deliver the application to the Harris County Clerk's Office Elections Department no later than 5 p.m. of the 29th day before Election Day. If the 29th day falls on a Saturday or Sunday or on a legal state or national holiday, the deadline for delivering the applications is extended to 5 p.m. of the next regular business day.

DELIVERY OF APPLICATIONS (TEXAS VOLUNTEER DEPUTY REGISTRAR GUIDE)

Do NOT mail completed registration applications you have collected. You must deliver completed registration applications IN PERSON to the voter registrar no later than 4:30 p.m. on the 5th day after the date you receive them.

FAILURE TO DELIVER AN APPLICATION IN A TIMELY MANNER IS A CRIMINAL OFFENSE

MAIN LOCATION 1001 Preston St. Houston, TX 77002	WEST SIDE 16715 Clay Rd. Houston, TX 77084	SPRING BRANCH 1721 Pech Rd. Houston, TX 77055	SOUTHEAST 101 S. Richey, Suite E Houston, TX 77506	SOUTH SIDE 5300 Griggs Rd. Houston, TX 77021
BELLAIRE 6000 Chimney Rock Road Houston, TX 77081	EAST SIDE 14350 Wallisville Rd. Houston, TX 77049	NORTH SIDE 7300 N. Shepherd Dr. Houston, TX 77091	EAST DOWNTOWN 1001 Sgt. Macario Garcia Houston, TX 77011	

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For questions about Ballot by Mail, Early Voting, Polling Locations, or Election Results, please contact the elections office

HarrisVotes.com
713.755.6965