



# HARRIS COUNTY ELECTIONS ADMINISTRATION OFFICE

## VOTE CENTER REQUIREMENTS

### AVAILABILITY

- Sites can serve as 14 days or 3-4 days Vote Centers
- Sites must be available up to 4 days before and 4 days after the voting period for equipment set-up and break-down

### VOTING ROOM SIZE

- Minimum of 800 square feet

### HOURS

- **EARLY VOTING PERIOD** – Facilities must be accessible from 6 a.m. to 9 p.m.
- **ELECTION DAY** – Facilities must be accessible from 6 a.m. to 9 p.m. or later to allow the processing voters still in line

### ACCESSIBILITY

- Accessible walking path from parking lot/street to vote center room (wide enough path, ramp, etc.)
- Accessible parking for voters with disabilities (or ability to cone off 1 or 2 parking spaces to designate for accessibility usage)
- RR/CC representatives will conduct a site assessment to ensure accessibility

### PARKING

- Designated for available parking for all voters
- If only street parking is available, must consider street sweeping days and work with local agencies for exceptions as needed

### QUESTIONS?

Please email us at [votecenter@vote.hctx.net](mailto:votecenter@vote.hctx.net)

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